



**Caro Community Schools**  
301 N. Hooper St  
Caro, MI 48723  
(p)989-673-3160 ~ (f)989-673-6248  
*George Rierson, Superintendent*

## **NOTICE OF VACANCY**

DATE POSTED: October 24, 2024

POSITION: **Special Education Support Paraprofessional**

LOCATION: Caro Middle School

### ESSENTIAL DUTIES & RESPONSIBILITIES:

1. Provide support for special needs students in the general education setting.
2. Use appropriate strategies and techniques to support individual students' needs.
3. Use age and developmentally appropriate instructional procedures and reinforcement techniques.
4. Communicate with and follow the directions of classroom teacher.
5. Give input and share ideas at team meetings.
6. Other duties as assigned by immediate supervisor.

### OTHER SKILLS & ABILITIES:

1. Ability to assume responsibility for supervising students.
2. Ability to develop effective working relationships with students, staff & the school community.

### QUALIFICATIONS:

1. To perform this job successfully, an individual must be able to perform each essential duty satisfactorily.
2. Must meet paraprofessional qualifications for Caro Community Schools.
3. Must pass ETS assessment or have associates degree or higher.
4. Such alternatives to the above qualifications that the Administration may find appropriate and acceptable.

### EDUCATION AND/OR EXPERIENCE:

1. Must have high school diploma or general education degree (GED).
2. Experience with Multi-Tiered System of Supports (MTSS) (preferred).

### SEND COVER LETTER OF INTEREST AND RESUME INCLUDING REFERENCES TO:

Caro Community Schools  
Attn: Kristen Stein  
301 N. Hooper Street  
Caro, MI 48723  
kstein@carok12.org

DEADLINE: November 3, 2024